



SAFE WORK METHOD STATEMENT

NOTE: Work must be performed in accordance with this SWMS.			
PCBU Name: Andrew Giardina 0405759924		Principal Contractor (PC)	
Works Manager: Contact phone:	Andrew Giardina 0405759924	Date SWMS provided to PC:	
Work activity:	Vessel wash and detail	Workplace location:	Sydney Superyacht Marina
PPE Required:	<input type="checkbox"/> Safety footwear	<input type="checkbox"/> Safety harness	<input type="checkbox"/> Sun protection
	<input type="checkbox"/> Earmuffs	<input type="checkbox"/> Dust mask	<input type="checkbox"/> Well fitting clothing
Environmental and Safety precautions:	<input type="checkbox"/> Disconnect power supply	<input type="checkbox"/> Check for slip or trip hazards	<input type="checkbox"/> Long hair to be contained
	<input type="checkbox"/> Keep chemicals in spill proof containers	<input type="checkbox"/> Temperature/extreme weather	<input type="checkbox"/> Ensure all guards are fitted, secure and functional
Persons responsible for ensuring compliance with SWMS:	Andrew Giardina / Sam Bushell	Date SWMS received:	
What measures are in place to ensure compliance with the SWMS?	Ad-hoc regular audits and safety checks	How will the SWMS control measures be reviewed?	Annually or as required
Person responsible for reviewing SWMS control measures:	Andrew Giardina	Date SWMS received by reviewer:	
Review date:	1/1/2020	Reviewer's signature:	

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What are the tasks involved?	What are the hazards and risks?	Risk Rating	What are the control measures?	Residual Risk
<i>List the work tasks in a logical order.</i>	<i>Identify the hazards and risks that may cause harm to workers or the public.</i>	<i>What is the risk?</i>	<i>Describe what will be done to control the risk. What will you do to make the activity as safe as possible?</i>	<i>What is the residual risk?</i>
Remove covers and wash whilst on vessel, chammy dry and stow covers in a safe area	<ul style="list-style-type: none"> Manual handling Strains/sprains Slips/trips/falls 	M4	<ul style="list-style-type: none"> Inspect the vessel and surrounding areas before commencing and restrict access Safe operating procedures developed and implemented Obtain PPE required – protective non-slip footwear, hat, sunscreen, sun glasses Correct manual handling and back care techniques Training on prevention of injury 	L3
Set up harness and safely stand on hard top or vantage point to wash. Soap wash: <ul style="list-style-type: none"> Hard top/bimini Windows Windscreens Brows Superstructure Side windows 	<ul style="list-style-type: none"> Incorrect harness set up Manual handling Strains/sprains Slips/trips/falls Product spillage 	M8	<ul style="list-style-type: none"> Safe operating procedures developed and implemented Safety equipment set up training and demonstration Regular checks of harness and safety equipment Hazardous chemicals to be labelled correctly Correct use of cleaning equipment Provided MSDS Rinse all soap off the vessel to reduce slip hazard 	M4
Move kayaks, Lilypads and yacht toys off deck	<ul style="list-style-type: none"> Manual handling Strains/sprains Slips/trips/falls 	L3	<ul style="list-style-type: none"> Safe operating procedures developed and implemented Correct manual handling and back care techniques 	L2
Soap wash: <ul style="list-style-type: none"> Decks Lilypads, kayaks and paddleboards 	<ul style="list-style-type: none"> Manual handling Strains/sprains Slips/trips/falls 	M4	<ul style="list-style-type: none"> Safe operating procedures developed and implemented Correct manual handling and back care techniques Rinse thoroughly to reduce slip hazard Correct usage of product (no more than recommended amount) Secure Product storage 	L3
Chammy vessel	<ul style="list-style-type: none"> Strains/sprains 	M4	<ul style="list-style-type: none"> Safe operating procedures developed and implemented 	L3



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	<ul style="list-style-type: none"> • Slips/trips/falls • RSI 		<ul style="list-style-type: none"> • Correct manual handling and back care techniques • Take regular breaks and stretch arms 	
Buff / wax	<ul style="list-style-type: none"> • Manual handling • RSI • Machine getting caught in cable, ropes or other fittings • Damage to ear drums • Product spillage 	M9	<ul style="list-style-type: none"> • One person to use the machine at any one time • Take regular breaks and stretch arms • Switch off the machine when taking breaks / leaving the area • Leave the machine in a safe, clean and tidy state • Avoid cord tangling by fastening cords to rails • Pay attention whilst machine is in use • Wear earmuffs at all times • Correct usage of product (no more than recommended amount) • Secure Product storage • Regular servicing of machines 	M6
Pack up equipment: - Return toys to the allocated area - Remove products and tools - Clean up any remaining water	<ul style="list-style-type: none"> • Strains/sprains • Slips/trips/falls • Product spillage 	M4	<ul style="list-style-type: none"> • Safe operating procedures developed and implemented • Correct manual handling and back care techniques • Pack items away correctly • Correct usage of product (no more than recommended amount) • Secure Product storage 	L3
Name of Worker(s):			Worker signature(s) and date received:	

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		Consequences				
		Insignificant (1) No injuries / minimal financial loss	Minor (2) First aid treatment / medium financial loss	Moderate (3) Medical treatment / high financial loss	Major (4) Hospitable / large financial loss	Catastrophic (5) Death / massive financial loss
Likelihood	Almost Certain (5) Often occurs / once a week	Moderate (5)	High (10)	High (15)	Catastrophic (20)	Catastrophic (25)
	Likely (4) Could easily happen / once a month	Moderate (4)	Moderate (8)	High (12)	Catastrophic (16)	Catastrophic (20)
	Possible (3) Could happen or known it to happen / once a year	Low (3)	Moderate (6)	Moderate (9)	High (12)	High (15)
	Unlikely (2) Hasn't happened yet but could / once every 10 years	Low (2)	Moderate (4)	Moderate (6)	Moderate (8)	High (10)
	Rare (1) Conceivable but only on extreme circumstances / once in 100 years	Low (1)	Low (2)	Low (3)	Moderate (4)	Moderate (5)